

# BLACK DIAMOND

*Luxury Transportation*

## Corporate Account Application

Black Diamond Luxury Transportation

Tel: 1 866 400 9050

Fax: 1 866 400 9150

**FOR CREDIT CARD ACCOUNTS USE ONLY**

(Please fax completed application to: **1 866 400 9150**)

### Company Information

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

President/CEO: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Title with Company: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Federal Tax ID Number or Social Security Number: \_\_\_\_\_

Number of Employees authorized to use Limousine Service: \_\_\_\_\_

How did you hear about Black Diamond Luxury Transportation: \_\_\_\_\_

\_\_\_\_\_

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#### Billing Information

1. Charges will be processed only on completion of each trip and can be faxed to the company for their records.
2. It is necessary to accompany a clear and legible photocopy of the front and back of the credit card listed below with this application.

Credit Card Type:     Visa                     MasterCard                     AMEX                     Discover

Account Number: \_\_\_\_\_ Auth/CVS Code: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name as it appears on Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

[Please include a copy of the front and back of the credit card listed above.](#)

#### TERMS & CONDITIONS

##### **Rates and Cancellation/No-Show Policy**

The undersigned acknowledges and agrees that all rates quoted for services provided by Black Diamond Luxury Transportation are estimates only. Final charges assessed upon service completion will be based on the actual service provided.

##### **Cancellation Policy**

Cancellations in the continental United States require at least a twenty four (24) hour notice. There is a seventy two (72) hour cancellation notice required for International reservations, late cancellations and no-shows will be charged the minimum applicable rate.

##### **Exceptions**

The undersigned acknowledges and agrees that Black Diamond Luxury Transportation is not responsible for personal property left in the vehicles. The undersigned acknowledges and agrees that Black Diamond Luxury Transportation reserves the rights to assess a minimum fee of \$300.00 for any necessary and/or cleaning and /or damage to the vehicle beyond normal wear and tear.

Black Diamond Luxury Transportation shall endeavor to maintain the schedule submitted by its customers, but such is not guaranteed. Black Diamond Luxury Transportation is not liable for delays/service interruptions or damages caused by acts of God, strikes riots, authorities of law, public enemies, hazards or dangers caused by state of war, quarantine, perils of navigation, inclement weather, hazardous road conditions, accidents or breakdowns or any other condition beyond its control.

Name (please print): \_\_\_\_\_ Title/Position: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# BLACK DIAMOND

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## Credit Card Authorization

Black Diamond Luxury Transportation

Tel: 1 866 400 9050

Fax: 1 866 400 9150

I \_\_\_\_\_ the undersigned acknowledges that Black Daimond  
Luxury Transportation is authorized to charge the CREDIT CARD listed below for our company  
business travel or my personal use of the car, for the service provided:

Date: \_\_\_\_\_

Reservation Number \_\_\_\_\_

Customer Telephone Number: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Experation Date: \_\_\_\_\_ Authorization/CVS Code: \_\_\_\_\_

Name as it appears on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

Please sign and fax back including a copy of front and back of the credit card listed above.  
Thank you for your business!